



Sierra Nevada IRWA Chapter 46

Board Meeting Minutes – December 7, 2011

FINAL

Attendees: Karen Soohoo, President
Kathy Renfrow, Vice President
Lori Miles, Secretary
Jo Pinther, Treasurer
David Crook, Survey Chair
Carolyn Carrica, Education Chair
Patty Paulson, Relocation Assistance Chair
Heather Edmunson, Membership Chair

Call to Order

President Soohoo called the meeting to order at 12:06 pm. The meeting was held at NV Energy's 6100 Neil Road office. A quorum was present (minimum 3 officers and 2 chairs). There were no Draft minutes for the previous board meeting of November 2, 2011 as there was no quorum present to hold a meeting. (Still need to approve the October 5, 2011 Board Meeting Minutes.)

Officers Reports

- **Treasurer, Jo Pinther:** The account has \$2,612.77. This balance includes paying for the U.S. Post Office Box for the entire year at \$62.00.

Committee Reports

- **Professional Development Chair, Carrie Byron:** None.
- **Membership Chair, Heather Edmunson:** Patty Paulson announced there will be a new member, Mimi Fujii-Strickler, to be voted in at the next membership meeting. It was also discussed if Dana Abney will be transferring her membership or maybe even becoming an associate member.
- **Education Chair, Carolyn Carrica:**
 - Karen Soohoo announced that 501 and 505 relocation courses are on the website and scheduled for Feb 28th, 29th and March 1st.
- **Newsletter/Website: Carol Buonanoma:** None.

Old Business:

- **By-Laws:** Carolyn reported that the By-Laws are almost finished for review.
- **John Dyers Gift:** Kathy Renfrow is still waiting to hear if John was able to locate his old plaque. We will wait to see if John lets us know at the Membership meeting in

December and if not then the chapter will vote to order a new one. Carolyn asked if Kathy could forward his contact information to her.

- **Committee Chair List:** None.

Special Reports:

- **Fall Forum 2012** – The Committee will report in January 2012.

New Business:

- **December Christmas Luncheon:** Prime Rib was chosen for the main course and, based on our order for 25 people; the price will be \$14.00 per person. Board discussed if the Chapter would pick up the difference between the members attending and the 25 person order or, if the price per plate would increase for the attending members. It was voted that the Chapter would pick up and pay the difference between those who RSVP and the 25 person order.

President Soohoo adjourned the meeting at 12:33 p.m.

Respectfully submitted,
Lori Miles – Chapter 46 Secretary