



Sierra Nevada IRWA Chapter 46

Board Meeting Minutes – September 7, 2011

FINAL

Attendees: Karen Soohoo, President
Kathy Renfrow, Vice President
Lori Miles, Secretary
Jo Pinther, Treasurer
David Crook, Survey Chair
Heather Edmundson, Membership Chair
Carol Buonanoma, Web Site and Newsletter

Call to Order

President Soohoo called the meeting to order at 12:09. The meeting was held at NV Energy's Ohm office. A quorum was present (minimum 3 officers and 2 chairs). Draft minutes for the previous board meeting of May 4, 2011 were presented and approved.

Officers Reports

- **Treasurer, Jo Pinther:** The account has \$2,827.51. Question was raised as to what the Honorarium Check from HQ, in the amount of \$508.65 was for and Jo will send a copy of the letter to the Board members. Also need new officers to sign signature card with bank for the checking account as soon as possible.
- **Kathy Renfrow, Vice President:** Requests that anyone that has any suggestions or ideas for speakers to please email her.

Committee Reports

- **Professional Development Chair, Carolyn Carrica: NONE.**
- **Membership Chair, Heather Edmunson:** Mrs. Kathi Brandmueller from Converse Consultants in Reno, NV has joined our chapter as a member and will be voted in at September Membership Meeting. Heather has also confirmed with HQ that the 2012 Local Chapter Membership Fees have been raised from \$10.00 to \$20.00 per year.
- **Education Chair, Carolyn Carrica:**
 - In Carolyn's absence, President Soohoo, informed the board that with the change to the SRWA Review course beginning in January 2012 that Reno will be presenting the Class in the first week of December 2011 with Clyde Johnson as the facilitator.
 - Lori Miles is coordinating the 700 and 703 courses to be held next week, September 14 - 16. She has 5 attendees confirmed in C700 and 6 attendees confirmed in C703.
 - Karen Soohoo is coordinating the 501 and 505 in February 2012. Lisa Harrison is the facilitator and instead of a facilitator fee she just requests that the Chapter make a donation to the Education Foundation (RWIEF).

- **Newsletter/Website: Carol Buonanoma:** Carolyn would like an update on the Committee Chairs so she can update the website.

Old Business:

- **By-Laws:** Carolyn still working on updating the by-laws.
- **John Dyers Gift:** Kathy Renfrow to follow up to see if John wants a new plaque or just an update to engraving. It was also decided that the current V.P. will order the plaque for the outgoing President to be presented at the Installation Luncheon in May.

New Business:

- **September Speaker:** Greg Jones, Vice President and Chief Operating Officer of Sierra Business Council. Kathy to send information to Lori to send out meeting reminder.
- **Carson City meetings:** Question was asked if we want to have a fall and/or spring meeting in Carson City this year. NDOT needs a speaker for them to attend. Spoke about having someone from the Washoe Tribes speak on Tribal Lands. Jo Pinther to get a contact person to Kathy Renfrow for the Washoe Tribe Housing Authority in Carson.

Announcements:

- **Fall Forum:** October 7th & 8th in San Jose. Karen Soohoo and Kathy Renfrow both to attend.

President Soohoo adjourned the meeting at 1:08 p.m.

Respectfully submitted,
Lori Miles – Chapter 46 Secretary