



19210 S. Vermont Avenue, Building A, Suite 100
Gardena, CA 90248
Phone: (310) 538-0233
www.irwaonline.org

Coming Soon!

Course 501: Residential Relocation Assistance

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Course Description:

This course is a comprehensive overview of the processes and procedures involved in providing relocation assistance to residential occupants. Materials presented are based on the lead agency's (Federal Highway Administration) regulations in implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended. Residential Relocation Assistance is a comprehensive overview of the processes and procedures involved in providing relocation assistance to residential occupants. Materials presented are based on the lead agency's (Federal Highway Administration) regulations in implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended.

Course Level:

Intermediate

Topics:

- Replacement housing payments for residential owners and tenants
- Mobile homes
- Last resort housing
- Advisory assistance
- Moving payments
- Filing claims and appeals

Course Tuition Includes:

Participant's Manual; Federal Register

Recommended Materials:

Read 49 CFR Part 24 before attending class

Required Materials:

Handheld Calculator

Who Should Take This Course:

This course is designed to provide the fundamentals of residential relocation to right of way professionals.

Last Name	First Name
Title	
Company Name	
Address	
City, State, Zip	
() -	<input type="checkbox"/> Yes <input type="checkbox"/> No
Phone	Member ID Number
Email Address	

If payment includes the fees for registrants other than yourself, check here:
 (Please submit names of other registrants on a separate paper along with this form)
 Will you also be attending? Yes No

Member Tuition	Non-Member Tuition	Total Tuition Amount Due
\$415.00	\$520.00	\$_____

Total Member Registrants: ____
 Total Non-Member Registrants: ____

PRINT NAME AS IT APPEARS ON CARD: _____

Amex MC Visa Card #: _____ Exp: _____ 3-Digit CVV: _____

Signature: _____ Amount to be Charged: _____

Course 501: Residential Relocation Assistance

Sponsor: IRWA Chapter 46
Date: February 29-March 1, 2012
Time: 8:00 AM - 5:00 PM Daily
City: Reno, NV

Class Location:
 NV Energy
 6100 Neil Road
 Reno, NV 89511
 Phone: (775) 771-2157

Accommodations:
 Atlantis Casino: www.atlantiscasino.com

Course Coordinator:
 Karen SooHoo
 2004 Buckley Way
 Sparks, NV 89431
 Phone: (775) 771-2157
 Email: karen.sooahoo@yahoo.com

Four Ways to Register:
Online: www.irwaonline.org
Fax: (866) 388-7419
Phone: (310) 538-0233, x138
Contact Course Coordinator

About the Facilitator:

Lisa R. Harrison, SR/WA, R/W-RAC, R/W-NAC is the President of Pinnacle Consulting Management Group, Inc. Lisa's continued dedication is reflected through her commitments – recently elected member to the International Executive Committee (IEC), approved by the IPDC to conduct Facilitators' Clinics for the IRWA, Certified IRWA Course Facilitator, Region 2 Representative of the International Relocation Committee, honored as the 2005 Recipient of Region II Right of Way Professional of the Year and 2005 IRWA Frank C. Balfour Right of Way Professional of the Year, co-author and presenter of the 2005 changes to the Uniform Act, authored the revised version of IRWA Course 504-Computation of Relocation Payment, Chairs the Relocation Sub-Committee for education evaluation and revisions, and served as former Chair of the R/W Consultants Council. During her right of way career, Lisa has provided consulting land acquisition/relocation services for numerous government agencies throughout the United States and has developed/implemented quality assurance and training programs related to the acquisition/relocation process.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Facilitator emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuition Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@irwaonline.org) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.