



19210 S. Vermont Avenue, Building A, Suite 100
Gardena, CA 90248
Phone: (310) 538-0233
www.irwaonline.org

Coming Soon!

**Course 505:
Advanced Residential Relocation Assistance**

**Course 505:
Advanced Residential Relocation
Assistance**

Course Description:

“Advanced Residential Relocation Assistance” requires a thorough understanding of the relocation process. This course begins with an awareness exam; then, in case-study format, covers residential relocation issues. There is a detailed analysis of each case study so that participants understand the lead agency’s theory behind its interpretation of the situation. Facts are applied in order to simulate a relocation that is consistent with the intent of the Uniform Act.

Course Level:
Advanced

Prerequisites:

It is highly recommended that participants successfully complete IRWA Course 501, “Residential Relocation Assistance”, and have a minimum of two (2) years actual field experience performing relocation assistance, prior to attending this class.

Topics:

- Limited Housing Resources
- Large Dwelling/Small Household
- Seasonal Residences
- Relocates Receiving Public Assistance
- DS & S Standards and Occupancy Codes
- Barrier Free Housing
- Major Exterior Attributes and Carve-Outs
- Partial Interest Owners

Course Tuition Includes:

Participant’s Manual, Federal Register

Required Materials:

Handheld calculator

Who Should Take This Course:

This course is designed for experienced right of way practitioners who are in the field of relocation assistance.

Last Name										First Name									
Title																			
Company Name																			
Address																			
City, State, Zip																			
() -					<input type="checkbox"/> Yes <input type="checkbox"/> No					Member ID Number									
Phone					Member					Member ID Number									
Email Address																			

If payment includes the fees for registrants other than yourself, check here:
 (Please submit names of other registrants on a separate paper along with this form)
 Will you also be attending? Yes No

Member Tuition	Non-Member Tuition	Total Tuition Amount Due
\$265.00	\$330.00	\$_____

Total Member Registrants: _____
Total Non-Member Registrants: _____

PRINT NAME AS IT APPEARS ON CARD: _____

Amex MC Visa Card #: _____ Exp: _____ 3-Digit CVV: _____

Signature: _____ Amount to be Charged: _____

Course 505: Advanced Residential Relocation Assistance

Sponsor: IRWA Chapter 46
Date: March 2, 2012
Time: 8:00 AM - 5:00 PM Daily
City: Reno, NV

Class Location:
 NV Energy
 6100 Neil Road
 Reno, NV 89511
 Phone: (775) 771-2157

Accommodations:
 Atlantis Casino: www.atlantiscasino.com

Course Coordinator:
 Karen SooHoo
 2004 Buckley Way
 Sparks, NV 89431
 Phone: (775) 771-2157
 Email: karen.sooHoo@yahoo.com

Four Ways to Register:
Online: www.irwaonline.org
Fax: (866) 388-7419
Phone: (310) 538-0233, x138
Contact Course Coordinator

About the Facilitator:

Lisa R. Harrison, SR/WA, R/W-RAC, R/W-NAC is the President of Pinnacle Consulting Management Group, Inc. Lisa's continued dedication is reflected through her commitments – recently elected member to the International Executive Committee (IEC), approved by the IPDC to conduct Facilitators' Clinics for the IRWA, Certified IRWA Course Facilitator, Region 2 Representative of the International Relocation Committee, honored as the 2005 Recipient of Region II Right of Way Professional of the Year and 2005 IRWA Frank C. Balfour Right of Way Professional of the Year, co-author and presenter of the 2005 changes to the Uniform Act, authored the revised version of IRWA Course 504-Computation of Relocation Payment, Chairs the Relocation Sub-Committee for education evaluation and revisions, and served as former Chair of the R/W Consultants Council. During her right of way career, Lisa has provided consulting land acquisition/relocation services for numerous government agencies throughout the United States and has developed/implemented quality assurance and training programs related to the acquisition/relocation process.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Facilitator emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuition Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@irwaonline.org) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.